**British International School Madinaty Birthday Celebration Policy**

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| **Policy** | **Birthday Celebration Policy** | | | |
| **Approval Date:** | August 2024 | | **Next review:** | August 2025 |
| **Review Cycle:** | 1 Year | | | |
| **Scope** | **Whole Group** | ☐ |  | |
| **Primary** |  |
| **Secondary** | ☐ |
| **Ownership:** | PLT | | **Approved by:** | PLT |

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# **Rationale**

One of the milestones each year for children is celebrating their birthday. Celebrating student birthdays is important and should be acknowledged. BISM’s primary children will celebrate birthdays with their class

# **Purpose**

This policy has developed in line with the BISM’s safeguarding, H&S and teaching and learning policies to ensure that birthday celebrations are conducted in such a way as to ensure the safety and well-being of children and also so that they do not conflict or interfere with the school’s education programmes.

# **Implementation**

Birthdays are a special occasion and should be acknowledged by the singing of a Happy Birthday song by their peers.

Children will be made to feel ‘special’ on their birthday in ways suitable to their age group.

Birthday’s which occur over the weekend, will have their birthday acknowledged on the following Sunday.

**The celebrations will be held at the end of the week in Thursday Circle Time or on a Wednesday if the Thursday falls on a holiday, before dismissal irrespective of the day the birthday falls on.**

The safety and health of our children is of utmost importance therefore food treats other than cupcakes purchased by parents **are not** an option for birthdays.

**Parents/caregivers may not provide candles to be lit.**

**Large cakes that need to be cut up are not permitted.**

**Party bags are not permitted.**

**Balloons are not permitted.**

**Products containing nuts are not permitted**

Parents must advise the class teacher on the VLE, and the school PA, Ms Radwa **the day before** if they are bringing in cupcakes.

The cupcakes can be brought to the FOH after lunch on the day of the celebration (\*Thursday or Wednesday if Thursday is a holiday), **from 1.00pm onwards.**

It is exceedingly difficult to verify the ingredients in every food product that is brought to school so we have decided that birthday celebrations will be opt out.

Parents who do not wish their child to partake of cupcakes must inform the class teacher at the beginning of Term 1.

Parents who do not wish their child’s birthday to be marked must inform the class teacher at the beginning of Term 1.

Class teachers are responsible for fulfilling these parental choices and must record and uphold the request.

Birthday party invitations may be distributed by parents/caregivers at the beginning and end of the day. Teachers are not responsible for distributing party invitations.

Birthday dates are available for teacher reference on the VLE.

Parents/guardians will be informed of this policy through a yearly reminder in the school and area newsletters and through the distribution of this policy to all new families joining our school community.

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| **VERSION** | **ACTION** | **RESPONSIBLE** | **DATE** |
| 1.1 | Policy approved by PLT | PLT | August 2024 |
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